

Annual Charity Permits Conditions of Use

1. Each permit will be issued and must be displayed on the vehicle to which it relates in such a way that the particulars thereon are readily visible from the front, near side of the vehicle.
2. A permit will be issued in the name of the Charity concerned and may be displayed on any vehicle whilst being used on Official Business.
3. A permit will enable the holder to park in any vacant Permitted On-Street Parking Space, (Pay & Display & Permit Holders) within the Sub-Zone to which the permit relates, subject to any parking bay suspensions that may be made from time to time.
4. A permit will not enable a holder to park in permitted spaces controlled by "Pay & Display Only" signs, or by signs displaying a different Sub-Zone logo to that which appears on the holder's permit, in free parking bays for longer than the permitted period or on yellow line waiting restrictions.
5. A permit does not reserve to the holder the right to park outside his/her premises or guarantee the availability of a parking space.
6. Permits must be surrendered if the Charity changes addresses or ceases to use the vehicle for which the permit was issued.
7. If a permit is lost, stolen or destroyed the permit holder shall notify the Parking Permit Section immediately and the permit shall cease to be valid. A new permit will be issued for the unexpired period of the original permit and an administration charge of £30.00 will be made.
8. **The onus to renew the permit on its expiry rests with the holder.**
9. Refunds for cancelled permits - Following the receipt of a refund request, refunds will be calculated pro rata on the number of full days remaining until the expiry of the permit, less a £30.00 administration charge.
10. Changes in circumstances - If you move, change your vehicle, will be using a courtesy car or otherwise need to amend the information held by Parking Permits, email parkingpermits@croydon.gov.uk.

D. Warning

A person shall be guilty of an offence who, with intent to deceive:-

- a) Forges, or alters, or uses, or lends to, or allows to be used by any other person a Charity Parking Permit.
- b) Makes or has in his/her possession any document so closely resembling any such Charity Parking Permit as to be calculated to deceive;
- c) Knowingly makes a false statement for the purposes of obtaining a Charity Parking Permit.

The Council reserves the right to withhold or withdraw a permit.