

# London Borough of Croydon: Application for Ordinary Watercourse Land Drainage Consent



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## Introduction

Before completing this form you are recommended to contact us for advice on your proposal.

Please read through the guidance notes and the application form carefully before you fill the form in.

It should take you about 20 mins to fill in this form

**If you are not sure about anything in this form, contact us using the details at the bottom of this form**

## 1. Applicant details

|   |                      |                          |                      |                          |                      |
|---|----------------------|--------------------------|----------------------|--------------------------|----------------------|
| Title:  | <input type="text"/> | First Name:              | <input type="text"/> | Surname:                 | <input type="text"/> |
| Company Name:                                       | <input type="text"/> | Telephone No.:           | <input type="text"/> |                          |                      |
| Street Address:                                     | <input type="text"/> | Mobile No.:              | <input type="text"/> |                          |                      |
|   | <input type="text"/> | Email:                   | <input type="text"/> |                          |                      |
| Town/City:  | <input type="text"/> |                          |                      |                          |                      |
| County:   | <input type="text"/> |                          |                      |                          |                      |
| Post code:  | <input type="text"/> |                          |                      |                          |                      |
| Are you an agent acting on behalf of the applicant? | Yes                  | <input type="checkbox"/> | No:                  | <input type="checkbox"/> |                      |

## 2. Agent details (if applicable)

|                 |                      |                |                      |          |                      |
|-----------------|----------------------|----------------|----------------------|----------|----------------------|
| Title:          | <input type="text"/> | First Name:    | <input type="text"/> | Surname: | <input type="text"/> |
| Company Name:   | <input type="text"/> | Telephone No.: | <input type="text"/> |          |                      |
| Street Address: | <input type="text"/> | Mobile No.:    | <input type="text"/> |          |                      |
|                 | <input type="text"/> | Email:         | <input type="text"/> |          |                      |
| Town/City:      | <input type="text"/> |                |                      |          |                      |
| County:         | <input type="text"/> |                |                      |          |                      |
| Post code:      | <input type="text"/> |                |                      |          |                      |

## 3. Your interest in the land

Please specify the name of the Landowner

If the applicant is not the landowner, what is your interest in the land?

## 4. Location of the Proposed Works

What is the Location of the proposed works?

Name of affected watercourse (if known)

National Grid Reference of the site (12 figures)

## 5. Description and Purpose of Proposed Works

Please describe the proposed works?

How many individual structures are proposed?

Are the works permanent or temporary or both?

Permanent  Temporary

Both

What is the proposed date for commencement of work?

## 6 Plans and sections

Please provide a description and reference number of all plans and sections provided (see guidance notes)

| Description | Reference number |
|-------------|------------------|
|             |                  |
|             |                  |
|             |                  |
|             |                  |
|             |                  |
|             |                  |

## 7. Planning permission

Please complete this section if you have been given planning permission for the proposed works.

Planning Authority

Application Number:

Approval Date:

Is the work associated with a Sustainable Drainage System (SUDS) Yes  No

SAB Application Number (where relevant)

## 8. Environment Agency interests

Do the proposed works involve or affect any of the following?

Impounding (or holding back a watercourse)

Disposing of waste or dredging material

Abstracting or removing water

Water quality

Fish or fisheries

If answered yes to any of the above, then please contact the Environment Agency on 03708 506 506 and ensure that you include a copy of their response as part of this application.

## 9. Effects on the environment

Is a Water Framework Directive Assessment required as part of your application? Yes  No

If yes, has one been submitted?

Yes

No

Please provide brief details of the effect the work will have on the environment together with any proposals for improvements you will make or action you will take to compensate for the effects.

## 10. Maintaining the structure

Please provide details for who will be responsible during construction of the structure and for the ongoing maintenance of it.

During construction works:

Company:

Contact Name:

Contact Number:

Contact Email:

On completion (Landowner or management company):

Company:

Contact Name:

Contact Number:

Contact Email:

## 11. Fees

The fee is £50 for each structure associated with the application. If you are unclear to what charge is applicable, contact us before you send this application.

Please enter the fee you are submitting (£50 x number of structures) £

Please send a cheque with this application made payable to Croydon Council with applicants name and contact details written on the back. Applications should be submitted electronically or by post to the address detailed below in 'submitting this application'

## 12. Declaration

By signing below you are declaring that, as far as you know, the information given in this application, including the map and any supporting documents, is true.

Title  First Name  Last Name

Position

Signature

Today's date

## Submitting this application

Please return the completed form, plans, sections and other supporting documents (as separate files) where possible by email to: [floodandwater@croydon.gov.uk](mailto:floodandwater@croydon.gov.uk)

Please send the fee (by cheque or postal order), together with any non-electronic documents to the following postal address:

Ordinary Watercourse Applications  
Highways  
6<sup>th</sup> Floor, Zone C  
Bernard Weatherill House  
8 Mint Walk  
Croydon CR0 1EA

## Further information and contacts

General phone enquires: 020 8255 2864  
Email [floodandwater@croydon.gov.uk](mailto:floodandwater@croydon.gov.uk)  
Website [www.croydon.gov.uk](http://www.croydon.gov.uk)

## The Data Protection Act 1998

We will process the information you provide so that we can deal with your enquiry.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research into environmental issues and develop solutions to problems;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service and improve it where necessary; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).