

## FLOOD EVACUATION CHECKLIST

Have a personal flood plan and pack a “flood kit” in case you need to leave your home:

<b>Personal flood plan – be prepared</b>	<b>Tick</b>
Have a list of your personal contacts and store them on your mobile phone (make sure this is fully charged) or keep your address book handy	
Keep personal items in a safe place or in a sealed bag away from flood water - for example sentimental items such as photos that cannot be replaced, passports, birth certificates, marriage certificate, driving licences, contracts etc	
Decide who or what furniture and electrical equipment needs to be moved to safety– ideally locate people, pets and cars to higher levels or ground (bring all small animals inside the home and have their pet cages to hand)	
Raise large items of furniture higher or protect with large plastic wrapping/bin liners	
Fill jugs and saucepans with fresh water and store in a safe place	
Fit flood protection products if you have them, for example flood boards, airbrick covers and sandbags	
Put plugs in sinks or baths – weight them down with pillowcases or plastic bags filled with soil or spare sandbags	
If you do not have non-return valves fitted, plug water inlet pipes with towels or cloths	
Listen to the advice of the emergency services and evacuate if told to do so	
Avoid walking or driving through flood water - six inches of fast moving flood water can knock over an adult – two feet of water can move a car	
<b>Security tips</b>	
Don't leave valuables on view in your home	
Never leave car documents or ID in obvious places, such as kitchens or hallways	
Store garden tools and ladders away in the shed, or garage, as they could be used by burglars to break into your home	
Don't hide a spare key outside your home as burglars know where to look	
<b>Know how to turn off your gas, electricity and water before flood water enters your home</b>	
<b>Do not touch electrical sources whilst standing in flood water</b>	
<b>Be careful not to hurt yourself when preparing your home and moving important things to a high place</b>	

<b>Flood kit - what you need to take with you</b>	<b>Tick</b>
Mobile phone and charger, phone numbers, insurance documents, passport, driving licence, bank cards, money and jewellery	
Medicines and medical devices/equipment, hearing aid batteries, glasses and contact lenses and their solutions/containers	
Clothing, toothbrushes and personal items	
If you have a baby, pack nappies, clothing and baby food	
Torch, batteries, portable radio	
Blankets, warm clothing, waterproofs, rubber gloves, first aid kit	
Pack non-perishable food such as tinned food, a can opener and bottled water	

<b>Other things you need to do just before you leave</b>	
<b>Turn off the gas, electricity and water before flood water enters your home – do not touch electrical sources whilst standing in flood water</b>	
Make sure the side and/or back gate is locked	
Lock the shed or garage	
Close and lock all the doors and windows	
Set the burglar alarm	
<b>Take your house keys with you and put any spare sets out of the reach of letterboxes</b>	

<b>Where to go for shelter and accommodation if you need to leave your home overnight or for a longer period</b>	<b>Tick</b>
If you are required to evacuate your home, in the first instance please try to find temporary accommodation with family or friends and keep an eye on the Croydon Council's website to know when the area is cleared and when it is safe to return home: <b><a href="http://www.croydon.gov.uk/flood">www.croydon.gov.uk/flood</a></b>	
If you are unable to find alternative accommodation with family or friends you will be able to use one of the rest centres set up by the local authority. Further information on rest centres are available from Croydon Council, please call us on <b>Tel: 020 8726 6000</b>	

<b>Things to do after a flood</b>	<b>Tick</b>
If your home/premises is flooded, contact your insurance company as soon as possible	
Take photos and/or videos of the damaged property as a record for the insurance company	
If you do not have insurance, contact the local authority for information on grants and charities that may help	
Flood water can contain sewage, chemicals and animal waste – make sure to wear waterproof outerwear, including gloves, wellington boots and face mask	
Get the electrics, central heating and water checked by qualified engineers and any other power suppliers before switching back on	