Notification of elective home education (EHE)

This form should be completed for any child between the ages of 5 and 16 who has been withdrawn from school or never been registered at a school and is being educated at home by parents. When complete please return to:

Elaine Grant, Monitoring and Support Teacher for Elective Home Education  
Telephone: 0208 726 6167  
Email: elaine.grant@croydon.gov.uk

Child’s name:  
………………………………………………………………………………………………………..

Child’s date of birth: ………………….. School Year (if known): ……………………..

Name and Address and, if known, telephone number of last school attended:

………………………………………………………………………………………………………………

Please indicate if your child has an EHCP (Education Health and Care Plan):  
YES / NO
Has the school started the process of requesting a statutory assessment for SEN?  
YES / NO

Reason why Home Education is being undertaken:

………………………………………………………………………………………………………………

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Parent/Carer’s Name:

………………………………………………………………………………………………………………

Address:

………………………………………………………………………………………………………………

………………………………………………………………………………………………………………

Tel nos: …………………………………………………………………………………………………
If there are any other children in the family who are of school age, please provide the following details:
Name:  
Date of birth:  
Where being educated:

………………………………………………………………………………………………………………

………………………………………………………………………………………………………………
Please place a tick in the second column if that subject is included in your child’s education programme and, where appropriate, the main textbook, course or other resources used.

<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>INCLUDED</th>
<th>MAIN TEXTBOOK</th>
<th>COURSE OR RESOURCES USED</th>
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<tbody>
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<td>English</td>
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<td>Mathematics</td>
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<td>PE</td>
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Please give a brief outline of what you expect your child to learn in the next 12 months.

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Do you ensure that most of your child’s work is kept and clearly indicate the date when it was completed? YES / NO

Do you keep a diary or a record of the work planned for and completed by your child? YES / NO

If you have a regular timetable please complete the weekly planner below:

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<th>MON</th>
<th>TUES</th>
<th>WED</th>
<th>THUR</th>
<th>FRI</th>
<th>SAT</th>
<th>SUN</th>
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If you do not have a fairly regular pattern, approximately how many hours are involved in educational activities each week? ........ hours.

What arrangements are made to ensure that your child has social contact with other children and adults?

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How is the child’s progress monitored and assessed?

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Any additional provision for cultural, social, recreational and sporting activities:

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ELECTIVE HOME EDUCATION (EHE) WITHDRAWAL CHECKLIST FOR PARENTS

Before deciding to withdraw your child to home educate please consider the following:

• It must be your request to withdraw your child without school pressure or influence.
• Schools cannot force you to remove your child from their roll.
• As the parent(s) withdrawing to home educate means that you will be taking full financial and organisational responsibility for your child’s education.
• A home educated child may return to school at any time but only if there is a place available within a school. Parents should discuss this with Croydon’s School Admissions Team: 020 8726 6400
• You may struggle to secure a new school place particularly if your child is in years 10 or 11 or is apt for permanent exclusion. In some cases it may be impossible to secure a new school place.
• As the parent(s) it will be your responsibility to apply for and secure a new school place once withdrawal occurs.
• If you are simply trying to find a new school place you are advised to keep your child on the roll of their current school until an offer of a new place is received.
• In some cases there is the potential for your child to fall behind in comparison with their peers and to miss out on the social aspects of mainstream education.
• If you decide to go ahead with home education the local authority will make contact with you in due course to assess the levels of education undertaken.
• If you are in any doubt feel free to approach Croydon’s Learning Access Team for advice prior to signing the form.

If you still intend to withdraw your child to home educate please complete and sign below:

I have read and understand the information relating to home education or have had it fully explained to me by a representative of the school:

• I understand that I am taking full financial and organisational responsibility for my child’s education.
• I have not been pressured into this decision by the school.
• I am aware that if I want my child to return to school it is my responsibility to apply for and secure a new school place.
• I understand that it may be difficult, and in some cases impossible, to find another school place for my child.

Name of parent/carer withdrawing the pupil

.......................................................... ..........................................................

Signature.......................................................... ..........................................................

Date.......................................................... ..........................................................