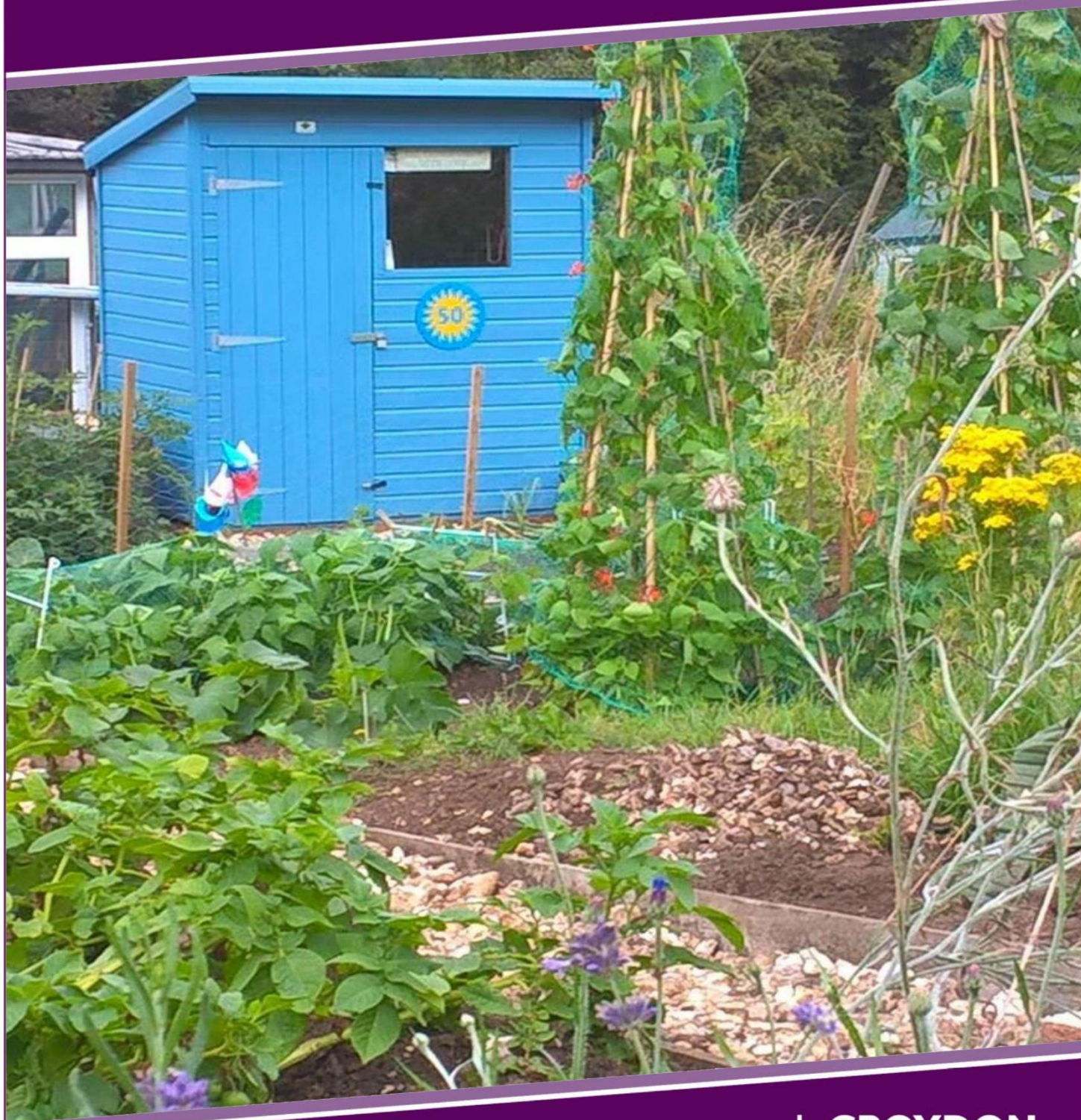


# Croydon Council Allotments Information Pack

Allotment Service, Active Lifestyles

October 2019



Delivering for Croydon

**CROYDON**  
[www.croydon.gov.uk](http://www.croydon.gov.uk)

## Croydon Council Allotments

Allotment gardening provides a wide range of benefits to communities and the environment. It is also a considerable source of joy for gardeners and can provide you with an abundance of fresh produce and exercise.

A full allotment plot is approximately 250 square metres and is considered to be able to feed a family of four all year round. However, a half plot (125 square metres) is recommended as a good starting point for people new to allotment gardening.

Allotment gardening is popular and there is a high demand for growing space so expect to wait for a plot to become available. The length of time you wait depends on the time of year, size of site, plot size you request and popularity of the each site.

Waiting times currently range from **10 weeks to 2 years**. We are unable to inform applicants of how long they can expect to remain on a waiting list before they are offered a plot. Allotments usually become available as a result of a tenant giving up a plot or if a tenancy has been terminated due to a tenant breaking the rules. As a result, it is not possible to accurately predict when plots may become vacant.

### **1. Croydon Allotment Sites**

There are 17 allotment sites in Croydon; their management is a mix of 11 independently run allotment societies and associations and 6 sites directly let by Croydon Council.

### **2. Croydon Council Allotment Services direct let sites**

The Council is responsible for renting allotments in the following locations:

- **Hartley Down** - Stoats Nest Road, Purley.
- **Pampisford Road** - Pampisford Road, South Croydon.
- **Mickleham Way** Mickleham Way, New Addington.
- **Midday Sun** - St Andrews Road, Coulsdon.
- **Orchard Avenue** - Orchard Avenue, Shirley.
- **Sanderstead** - Purley Oaks Road, Sanderstead.

For further information about the sites please contact [allotments@croydon.gov.uk](mailto:allotments@croydon.gov.uk)

### **3. Croydon Council Allotment Plot Rent Fees**

#### **3.1 Rent fees from 1 OCTOBER 2019 until 30 SEPTEMBER 2020**

- |                 |         |         |
|-----------------|---------|---------|
| • Full Plot     | 250 M2  | £ 39    |
| • Half Plot     | 125 M2  | £ 19.50 |
| • Quarter plots | 62.5 M2 | £ 9.75  |

#### **3.2 Rent fees from 1 OCTOBER 2020 until 30 SEPTEMBER 2021**

- |                 |         |
|-----------------|---------|
| • Full Plot     | £ 58.50 |
| • Half Plot     | £ 29.25 |
| • Quarter plots | £ 14.62 |



## **4. Concessionary Rates**

Croydon Allotment Service offer **50% discount\*** to the following:

- Plot holders in receipt of a state pension.
- Plot holders in receipt of employment benefit.
- Plot holders that are registered disabled.

### **4.1 Concessionary Rates Conditions**

- Plot holders must provide evidence that they meet the concessionary criteria.
- A 50% concessionary tariff can only be applied to one full sized (or multiple smaller plots to the equivalent of one full sized) allotment plot per household. Full price will be charged on additional plots.
- Concessions will not be applied to quarter plots.

### **4.2 Concessionary rate for current plot holders**

Croydon Allotment Service will continue to offer a 50% discount to those over 60 years of age, not in receipt of state pension, who were in receipt of that concessionary tariff before 1 October 2019.

From 1 October 2020, changes to concessionary rates in 4.1 above will apply to all plot holders.

## **5 How to become a plot holder**

You need to live within the administrative boundary of the London Borough of Croydon and be a minimum of 18 years of age.

Proof will be required for all new tenancies.

To apply for a plot, please complete the application form at the end of this document. Applications can also be made online at [Allotment waiting list application on line form](#).

Our Allotments management follows equalities policy. Plots are rented out on a first come first served basis, without preferential treatment to eligible applicants. If you have queries about accessibility or other equalities issues please contact [allotments@croydon.gov.uk](mailto:allotments@croydon.gov.uk).

The Independent Allotment Societies manage their own applications and waiting lists. To apply for a plot with an Independent Allotment Society please contact them directly. See section 8 below for further information.

## 6 Waiting lists

You can join the waiting list for any of Croydon Council's managed site or sites. Please consider the travel time required between the allotment site and your home when selecting your sites.

From 1 October 2019 offers will be limited to a maximum of one full plot (or smaller plots equalling one full lot) per household. This includes plots on multiple Council sites.

We will contact you when you are top of a list and a plot becomes available.

### 6.1 Information for applicants after joining a Croydon Council waiting list:

It is the responsibility of the applicant to keep Croydon Council informed of up to date contact details.

Please note you are at risk of losing your place on the waiting list if

- You cannot be contacted due to incorrect or out of date contact details being provided.
- You do not respond to invitations to view plots.
- You view and reject two offers of plots.
- You are sent a tenancy agreement for an allotment plot and do not return a signed copy of this within 14 days of the date on the agreement. This will be considered as a refusal of the offer and the plot will be offered to the next person on the waiting list.

If a change of circumstances prevents you from accepting a plot when offered, please discuss this with the allotment society and write to [allotments@croydon.gov.uk](mailto:allotments@croydon.gov.uk). You can apply to return to the waiting list if you choose to do so.

## 7 Allotment Rules:

Allotments rules are in the following documents:

- Lease Agreement
- Allotment Rules
- Bonfire Rules
- Rules for keeping livestock
- Rules for temporary structures
- Rules for keeping bees
- Allotments privacy policy

These rules form part of the terms and conditions for renting a Croydon Council Allotment. Information will be included with your lease agreement at the start of your tenancy. They can be found online on

<https://www.croydon.gov.uk/leisure/parksandopenspaces/allotments>

For further information contact [allotments@croydon.gov.uk](mailto:allotments@croydon.gov.uk)

## 8 Independent Allotment Societies in Croydon

The following sites are fully self-managed. If you are interested in renting a plot at these sites please use the contact information provided below. Do not use the application for on the next page.

- **Bensham Manor:** Bert Road and Pawsons Road, Thornton Heath. Two sites managed by Bensham Manor Allotment Society. Visit [www.benshammanorallotments.org.uk](http://www.benshammanorallotments.org.uk) for full details.
- **Biggin Wood:** Biggin Hill, Upper Norwood. Managed by Upper Norwood District Plotters Society. Contact Jeanne Mitchell on 020 8764 7454 for further information.
- **Enmore Road:** Enmore Road, South Norwood. Managed by South Norwood Allotment Holders Association. Contact Anita Macro [anitamacro@btinternet.com](mailto:anitamacro@btinternet.com) for further information.
- **Glenthorne Avenue:** Glenthorne Avenue, Shirley. Managed by Addiscombe, Woodside & Shirley Leisure Gardens. Visit the site any weekend for more information. Visit [www.awslg.org.uk/](http://www.awslg.org.uk/) or email [awslg.ltd@gmail.com](mailto:awslg.ltd@gmail.com) for more information
- **Heavers Farm:** Alveston Gardens (off Selhurst Road), South Norwood. Managed by Selhurst & South Norwood Allotment Society. Contact by email [ssn.allotments@gmail.com](mailto:ssn.allotments@gmail.com) or leave a message on 07342282910 for further information
- **Gonville Road:** Mayfield Road, Thornton Heath. Managed by Thornton Heath & Norbury Horticultural Society. Contact Carmella Searchwell 07862 783679 for further information.
- **Norbury Park:** Norbury Avenue, Norbury. Managed by Norbury Park Horticultural Society. Contact Valerie Jarvis on 020 8764 4953 for further information.
- **Park Hill:** Deepdene Avenue, East Croydon. Managed by Park Hill Allotments & Gardens Society. Visit [www.parkhill-allotments.org.uk](http://www.parkhill-allotments.org.uk) email [lettings.parkhill@gmail.com](mailto:lettings.parkhill@gmail.com) for further information.
- **Spa Hill:** Spa Hill, Upper Norwood. Managed by Spa Hill Allotment Society. Visit [www.spahill.org.uk](http://www.spahill.org.uk) or email [secretary@spahill.org.uk](mailto:secretary@spahill.org.uk) for further information.
- **South Croydon:** Sanderstead Road, South Croydon. Managed by South Croydon Allotment Society. Visit: [www.southcroydonallotment.com](http://www.southcroydonallotment.com) or email: [6pintwobbly@gmail.com](mailto:6pintwobbly@gmail.com) for more information.
- **Smitham:** Chipstead Valley Road, Coulsdon. Managed by Smitham Allotment Society. Visit [www.smithamallotments.org](http://www.smithamallotments.org) for further information.

## Allotments Application Form for Council sites

To apply to independent sites please use the contact details on the previous page

Date

### Primary contact details

Title

Date of Birth

Name

Telephone Number

Email Address

Full Address and Post Code

### Sites applied for

- Hartley Downs ☐
- Mickleham Way ☐
- Orchard Avenue ☐
- ☐

- Midday Sun ☐
- Sanderstead Allotments ☐
- Pampisford Road ☐

If you have a preferred site please write it here

Which type of plot are you interested in?    Standard allotment ☐    Beekeeping ☐

The information you have provided will be recorded for the purposes of adding you to our Allotments waiting list. Whilst we will attempt to allocate you an allotment as soon as possible this process may take some time dependent on availability. We will contact you annually to check if you still wish for your contact information to be listed on our waiting list. Please see our Privacy Statement for further information on how we will process your personal data

At [Croydon Allotments Privacy Statement.pdf](#)

To receive a copy by post please write to the address below.

I have read and agreed to the privacy statement ☐

Signature

### Please return your completed application form to:

Croydon Council - Allotments Services  
Bernard Weatherill House, Floor 6 zone A  
8 Mint Walk, Croydon  
CR0 1EA  
Or email to: [allotments@croydon.gov.uk](mailto:allotments@croydon.gov.uk).

