

ACTION CARD: In the event of positive COVID cases

For use by: PLACES OF WORSHIP in Croydon

This information is for leaders and managers of Places of Worship; it provides key steps to quickly identify and contain any potential COVID-19 outbreak.

Step

1

Report

Positive cases

If a member of your community, staff or volunteers inform you that they have tested positive for COVID19 within 10 days of attending your place of worship **immediately contact:**

1. The Croydon's Director of Public Health on covid19@croydon.gov.uk
2. The local Public Health England Health Protection team (HPT) on **0300 303 0450** or LCRC@phe.gov.uk

Your first notification of the positive test may be from the Health Protection Team or NHS Test and Trace; but you should still email covid19@croydon.gov.uk

Step

2

Inform

Information that may be requested

About your Place of Worship

- Name, location, postcode
- Details for the key contact: name, phone number, email
- Number of staff, congregation size
- Building type, layout, capacity
- Notable demographic factors e.g. languages
- Copy of the attendance 'register'
- Completed COVID risk assessment and any other locally developed COVID-19 action plans and control measures.

About the cases

- Contact details of the people affected
- When the individual(s) became unwell or a test was undertaken
- When they were last present at the Place of Worship
- Nature of the roles/job undertaken by any staff / volunteers affected
- Known links between the individual(s) with COVID-19 (in or out of the setting)
- Number of people with which the individual(s) had close contact
- Whether anyone vulnerable required to self-isolate requires support

Do not worry if you do not know all of these items

Step

3

Respond

Depending on the type of outbreak

The Health Protection Team and/or Croydon Council:

- Will work with you to assess the risks and advise what action to take.
- May discuss with you any need to send messaging to your community
- May advise to partially or fully close the building, resulting in the setting not being fully open to all worshippers
- May convene an Outbreak Control Team which one of your team will be invited to attend.
- May discuss ways to implement mass testing of your attendees, staff and volunteers



CORONAVIRUS WORKING AND LIVING SAFELY

A Avoid crowded situations
(if unavoidable avoid
face-to-face contact)



B Book a test and stay at home if
you have symptoms – telephone
NHS: 119



C Clean your hands and surfaces more
frequently than usual for at least
20 seconds using soap and water
or alcohol-based sanitiser. Always wash or
sanitise your hands before and after travelling
to work and/or being in communal spaces



D Keep your **distance!** 2m is
safer than 1m. If 2m is not
possible, take other steps to
reduce risk such as opening windows,
wearing a face covering, avoiding
face-to-face contact



E In **enclosed** spaces where
you can't keep your distance,
wear a face covering/mask
or other recommended Personal
Protective Equipment



F Follow your employer's and
government advice to help
protect yourself and others



Resources

The full range of PHE action cards

<https://coronavirusresources.phe.gov.uk/reporting-an-outbreak/resources/small-and-large-gatherings-workplace-action-cards/>

COVID-19: guidance for the safe use of places of worship and special religious services and gatherings during the pandemic (17 September)

<https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-places-of-worship-during-the-pandemic-from-4-july>

Face Coverings

<https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own>

COVID-19: Guidance for the safe use of multi-purpose community facilities

<https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-multi-purpose-community-facilities>

FAQS

<https://www.gov.uk/government/publications/coronavirus-outbreak-faqs-what-you-can-and-cant-do>