

Application Form to Vote by Post

Please complete in **BLACK INK and BLOCK CAPITALS** and return to Electoral Services, Town Hall, Katharine Street, Croydon, CR9 1DE or a scanned image can be emailed to electoral.services@croydon.gov.uk. If you need help filling in this form please phone **0208 726 6300**

Address where you are registered to vote

About you

First name(s) (in full)

Surname

Title (Mr, Mrs, Ms, Miss, Dr, Other)

Your Date of Birth

Day		Month		Year	

Declaration

As far as I know, the details on this form are true and accurate. (You can be fined for making a false statement on this form.)

Signature: Keep within the border and use BLACK INK.

I cannot supply a signature because

Date:

Postal vote for which elections

All elections you are entitled to vote at

Local elections

Parliamentary elections

For how long do you want a postal vote?

Until further notice

For election(s) on

Day		Month		Year			

For election(s) until

Day		Month		Year			

Address for postal ballot paper(s)

My address where I'm registered to vote

or
The following address

Reason for sending ballot paper(s) to an alternative address

Have you had help completing this form?

Name and Address of helper

For office use only
ElectorNumber

Application to vote by post

Voting by post

- Voting by post is an easy and convenient way of voting if you are unable to get to the polling station.
- You can use this form to apply to vote by post for a particular election or referendum, for a set period of time or for all future polls. Postal votes can be sent to addresses in the UK and abroad.
- You must be registered to vote and aged 18 or over on polling day.

How to I apply to vote by post?

- Fill in the postal vote application form.
- Make sure you complete all sections of the form and **supply your date of birth and signature.**
- Please note that the signature provided on your postal vote application will be used to verify your future postal votes. If the signature on your future postal vote statements does not match your original application, your postal vote will be rejected and your vote will not be counted.
- If you are unable to sign this form, please contact us by email at electoral.services@croydon.gov.uk or call us on **0208 726 6300.**
- Return your form to Electoral Services: Electoral Services, Town Hall, Katharine Street, Croydon, CR9 1DE or via email to: electoral.services@croydon.gov.uk.
- You must return your postal vote application form by **5pm, 11 working days before the poll.**
- If you are not already registered to vote, your application to register must have reached Electoral Services by **midnight, 12 working days before the poll.**

What happens after I've returned this form?

- When an election or referendum is going to be held, your ballot paper will be sent to you in the post. If possible, this will be around 2 weeks before polling day, however it may be later.
- Make sure you return your postal vote so that it arrives by the close of poll at 10pm on polling day, otherwise it will not be counted. A freepost envelope is included in your postal ballot pack. However, if you are sending it from overseas, you may need to pay the postage.
- If it is too late to send your vote back by post, you can hand it in on polling day to the above address, or drop it off at any Croydon polling station for that election as long as it is by 10pm.

Privacy Statement

We collect information under the legal basis of a task carried out in the public interest, as set out in the Representation of the People Act 1983 and related regulations. We will look after personal information securely and follow data protection legislation.

If you opted-out of the open register we will only use the information you give us for electoral purposes, including matching it against other sources of data to support the electoral register. We will not give personal information to anyone else, unless we have to by law. The law requires us to share your information with candidates, political parties and campaigners for democratic engagement purposes and credit reference agencies to check your identity when you apply for credit.

If you have not opted-out of the open register your name and address can be bought by anyone and used for lots of purposes, including direct marketing.

The Electoral Registration Officer is the Controller. They must have a policy document known as a privacy notice setting out how they process personal data. Refer to the privacy notice at www.croydon.gov.uk/privacy or contact us to request a copy. Seth Alker, Electoral Registration Officer, Electoral Services, Town Hall, Croydon, CR9 1DE. Tel: 020 8726 6300