# **Guide To Exam Results Day**

It is always advisable to go in to college / school to collect your results. This way you can discuss with staff (including the school Careers Adviser) any processes you need to follow (e.g. UCAS or contacting universities). **Please note, all web links are listed on page 4.**

## **A Level Results Day: Thursday 15th August 2019**

On results day, ensure you have:

* Your UCAS Track (UCAS ID) login details.
* Contact numbers for the Admissions team at your chosen university.
* Sufficient credit/ minutes allowance on your phone for any calls you may need to make. Bear in mind that the phones at school/ colleges or at the universities you’re trying to contact are likely to be ultra-busy; be prepared to wait.

### **If you *got the grades* you need for university:**

* You simply need to wait for your confirmed offer to contact you with information on next steps;

**Or**

* If you were waiting for grades for a (higher) apprenticeship programme, you will need to contact the employer/ scheme manager to update them on your grades to confirm your offer of employment/ training.

### **If you *did not get the grades* for your chosen higher education institution:**

* Check [UCAS Track](https://www.ucas.com/undergraduate/after-you-apply/track-your-ucas-application) to see if your offer at your preferred university still stands; please note this may be *pending* as some universities may take longer to decide if they can accept you and could request a breakdown of your results, for example.
* If your first choice is subsequently not available, you may be eligible for your insurance offer and you should use [UCAS Track](https://www.ucas.com/undergraduate/after-you-apply/track-your-ucas-application) to view these details.
* If neither your first choice nor insurance offer are open to you (or if you did not pick an insurance choice), you will be eligible for [*Clearing*](https://www.ucas.com/clearing-launch)*,* a process that allows you to search for and potentially access other course options at your preferred university, or apply for remaining places at another university. Find out more about clearing on the [Success at School website](https://successatschool.org/advicedetails/219/A-level-Results-Day:-Applying-to-Uni-Through-UCAS-Clearing) .

**If you exceeded your expected grades**you can go through a process called [*Adjustment*](https://www.ucas.com/ucas/undergraduate/apply-and-track/results/ucas-adjustment-if-youve-done-better-expected)*.* This means that whilst holding your firm offer, you can also approach other universities who perhaps held other programmes with higher entry requirements you had not initially considered/ been eligible for.

**If you are seeking apprenticeship or job opportunities** please see page 3 for more advice.

**Please note:** when considering your post-18 options, it is highly advisable to obtain advice and guidance from a qualified careers professional in your school or college in addition to teaching staff. Qualified careers professionals are also available via the National Careers Service helpline: on 0800 100 900. See [here](https://nationalcareersservice.direct.gov.uk/contact-us/home) for more ways to contact the National Careers Service.

## **GCSE Results Day: Thursday 22nd August 2019**

Schools vary on how they issue GCSE results. If you have the option of going in to school to collect your results, this is always advisable, particularly if you are applying to stay on into the sixth form. If you are not able to go into school, you or a parent/ carer will need to ensure you wait a few days to receive these in the post and review then *store these safely* as you will need them in a few days for post 16 enrolment.

### **If you *got the grades* you needed:**

Ensure you enrol on the date supplied to you by the sixth form or college you applied to; double check this with them if you are not sure.

#### What you need to enrol:

* Your examination certificates.
* Proof of identification, e.g. passport/ birth certificate/ Home Office documents etc.
* Proof of your National Insurance number.
* Any signatures required from parents/ carers.
* Any details for any additional support needs/ special educational needs you have e.g. your EHCP.

**If you have not applied to a sixth form, college or training provider**please see the next section on page 3.

**If you did not get the grades you needed,**you will need to do one of the following:

1. Obtain advice from your chosen sixth form, college or training provider on what (other) programmes you may be eligible for.

Make sure your course choice fits in with *your* career plans and goals. It is essential that you pick the best courses that help you achieve this rather than take a place just for the sake of it. This might mean that you need to think your plans over again.

1. Research your options (again). Some of the websites listed below may aid your research:
   1. [Croydon Post-16 Interactive Prospectus](https://www.croydon.gov.uk/education/education-training-careers-for-16-19s/options-when-you’re-16) for course options in schools / colleges / with Training Providers.
   2. [UCAS Progress](https://www.ucasprogress.com/search) for other course options in your immediate area and a little further afield too.
   3. [London Colleges](http://www.londoncolleges.com/) for course information London-wide.
   4. [National Careers Service](https://nationalcareersservice.direct.gov.uk/course-directory/home) & the [Government Apprenticeship website](https://www.gov.uk/apply-apprenticeship) for more information on courses and Apprenticeships.
   5. [Steps to Success 16-19 Opportunities Bulletin](https://www.croydon.gov.uk/education/education-training-careers-for-16-19s/steps-to-success-newsletter)for Foundation level or flexible courses, training, local traineeships and apprenticeships.

**Please note:** it is essential that you consider ***all*** of your options. Speak to your school/ college Careers Adviser to help you make sense of your options and decide on the best one for you. You can also call the National Careers Service Helpline on: 0800 100 900.

1. See our Enrolment Information For Local/Central London Colleges and Training Providers who are enrolling now.
2. Call the provider of your choice ASAP and directly. Many sixth forms and colleges will be enrolling new students the week after results come out, so you will need to be proactive and work quickly to find an alternative option. Colleges are more likely to have spaces as they offer a wider range of courses. However, as some courses are heavily subscribed you should contact them directly. It is important to check the colleges’ websites for information about open enrolment days for students without prior applications.
3. Consider an apprenticeshipwhich enables you to gain a meaningful qualification and learn and earn at the same time.

If you didn’t get the grades to start an apprenticeship, you can do a *Traineeship* – a course of study,which gives the opportunity to develop your functional skills and prepare you for work. Completing a Traineeship enables you to progress on to an apprenticeship or course. Find out more about Traineeships [here](https://www.gov.uk/government/collections/traineeships-programme) .

**If you need a fresh start to learning,** foundation study programmes in maths and English or ESOL with a vocational area, e.g. construction may work for you. Check [Croydon Post-16 Interactive Prospectus](https://www.croydon.gov.uk/education/education-training-careers-for-16-19s/options-when-you’re-16) or [Steps to Success 16-19 Opportunities Bulletin](https://www.croydon.gov.uk/education/adult/16-19-education-training-careers) for a list of providers offering these courses locally.

## **Support - Croydon Council & Partner Agencies**

**Croydon Works:** the Council’s job brokerage service recruit Croydon residents seeking employment.

For part-time, full-time, work taster and apprenticeship opportunities see [here.](https://croydonworks.co.uk/)

[Croydon Council's Apprenticeship Academy](http://www.croydon.gov.uk/100in100) offers a range of Apprenticeships both within the Council and also with partnering organisations. Explore what the Academy has to offer and register with [Croydon Works](https://croydonworks.co.uk/).

If you are unsure about any of the advice detailed in this document or need additional help and support, please speak to a careers adviser or other member of staff in your school/ college in the first instance. You can also contact the 14-19 Team who can provide you with information as well as sign-post you to other providers.

T: 020 8726 7485 | Email: [14-19.Team@croydon.gov.uk](mailto:14-19.Team@croydon.gov.uk) | Web: <https://www.croydon.gov.uk/16-19options>

# Weblinks:

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|  | Weblink |
| Apprenticeships | <https://www.gov.uk/apply-apprenticeship> |
| Croydon Works | <https://croydonworks.co.uk/> |
| London Colleges | <http://www.londoncolleges.com/> |
| National Careers Service | <https://nationalcareersservice.direct.gov.uk/contact-us/home> |
| Post-16 Prospectus  (London Borough of Croydon) | [https://www.croydon.gov.uk/education/education-training-careers-for-16-19s/options-when-you’re-16](https://www.croydon.gov.uk/education/education-training-careers-for-16-19s/options-when-you're-16) |
| Steps To Success 16-19 Opportunities Bulletin | <https://www.croydon.gov.uk/education/adult/16-19-education-training-careers> |
| Success at School | https://successatschool.org/advicedetails/219/A-level-Results-Day:-Applying-to-Uni-Through-UCAS-Clearing |
| Traineeships | <https://www.gov.uk/government/collections/traineeships-programme> |
| UCAS Adjustment | <https://www.ucas.com/ucas/undergraduate/apply-and-track/results/ucas-adjustment-if-youve-done-better-expected> |
| UCAS Clearing | https://www.ucas.com/clearing-launch |
| UCAS Progress | <https://www.ucasprogress.com/search> |
| UCAS Track | <https://www.ucas.com/undergraduate/after-you-apply/track-your-ucas-application> |