

Materials on the Public Highway

Licence Conditions:

1. A copy of this Licence shall be kept on site at all times and made available to a Council or Police Officer for examination.
2. All building materials/plant must be confined to the carriageway only and not be placed on the footway.
3. Any activity associated with the licence must not violate the terms of the agreed planning consent. Any violation may lead to the revocation of the licence.
4. The building materials/plant shall not be left on the public highway unlicensed.
5. All traffic and pedestrian management is to be set up in accordance with the Safety at Street Works and Road Works Code of Practice unless otherwise directed by a condition of the licence.
6. The materials/plant must be deposited outside the agreed address specified on the licence and within a suspended parking bay where applicable.
7. Building materials must not exceed more than one parking bay; 5 metres in length, 2 metres in width and 1.2 metres in height.
8. A laminated copy of the building material licence (or subsequent renewal) shall be displayed prominently at the site, so it can be seen safely by the public, whilst the building materials/plant are on the public highway.
9. Building materials must be stored a minimum of 100m from the kerb as the road drainage channel must be kept clear at all times. You must not use council gullies for disposing of waste materials.
10. To protect the highway surface, plastic sheeting/ply board or similar must be laid under any loose building materials.
11. Building materials deposited on the public highway must be guarded by safety barriers in accordance with the Safety at Street Works and Road Works Code of Practice. No liquid cement residual should be washed down gullies.
12. A lamp shall be placed at each corner of the building materials. Each lamp shall have an illuminated power of not less than one candela, shall be clearly visible to all traffic and shall remain lit during the hours of darkness
13. The site and surrounding area shall be kept in a clean and tidy condition at all times.
14. Concrete mixing (or similar) should only be carried out on the carriageway, NEVER on the footway, and spot boards or plastic sheeting must be used to protect the highway. This activity must always be within an enclosure of safety barriers in accordance with the Safety at Street Works and Road Works Code of Practice.
15. You must not use flammable, explosive, noxious or dangerous material, or material which is likely to putrefy or become a nuisance on the highway.
16. You must not place materials, tools, equipment, cables etc. on the footway as this is an obstruction and dangerous to pedestrians.
17. Any building materials inside a hoarding structure where a skip is not provided will require licence approvals for both the building materials and the hoarding.
18. No sharp edges must protrude out of any building materials stored on the road.

19. Metal or wood materials must not be cut/welded on anywhere on the public highway.
20. You must remove the building materials/plant from the highway or reposition them if required by the police or council representative especially on event days for example football matches.
21. When the licence expires, you must remove the building materials/plant from the highway and leave the site in a clean and tidy condition.
22. The cost of repairing any damage including cleaning or removing any stains on the highway caused by the licence activities will be recovered from the licensee.
23. The licence granted will be exercised in such a manner as not to cause a nuisance, disturbance or danger to the occupiers of adjoining properties or the users of the highway.
24. The licensee must comply with any reasonable direction or instruction given by the council.
25. Adequate signing, lighting and guarding of licensed materials must be provided between half an hour after sunset and half an hour before sunrise, in accordance with Chapter 8 (Traffic Safety Measures) of the Traffic Signs Manual 1991.
26. Materials must not be stored outside the licensed area.
27. Materials must not be placed over gullies or manhole covers and a reasonable gap between the materials and the kerb edge must be maintained at all times to allow for drainage of surface water.
28. No egress of effluent or waste must be permitted to escape from the licensed area at any time. The Licensee will be liable for the full cost of cleansing, repairing and/or replacing gullies, the carriageway, footway or grass verge arising from the activities associated with the storage of materials and building works.
29. Mortar or similar material must not be mixed on the public highway.
30. Plywood or similar sheeting must be placed on the surface of the public highway to protect against staining or damage.
31. Compressors, mixers, pumps, plant, sheds or cabins must not be placed on the public highway.
32. The signatory of the application is the person accepting responsibility for the compliance of all conditions and regulations associated with placing building materials on the highway.
33. Upon completion of the works, the Licensee must notify Croydon Council to enable an assessment of the condition of the highway and reinstatement work to be carried out. All materials must be removed on completion of the works or on expiry of the Licence, whichever is sooner. All costs incurred by Croydon Council in making good the highway shall be at the expense of the Licensee.
34. The Licensee must indemnify Croydon Council against all actions, claims and costs arising or following in any way from the activities proposed on, or adjacent to the public highway. A copy of the Licensees Public Liability Insurance document must be submitted to Croydon Council.

If you require an extension to this Licence, a new application and Licence fee must be lodged with Croydon Council within 7 clear days before the expiry date

