

Licensing Act 2003
Club Premises Certificate/Premises Licence
Newspaper Advertisement

When you apply for a new premises licence or club premises certificate or a variation to an existing licence, you will have to advertise the details of that application in a local newspaper

The notice in the local newspaper must be:

- **Placed within ten working days from the day after the day you give your application to the council**
- **state the relevant licensable activities or relevant qualifying club activities or details of any variation to licensable activities which it is proposed will be carried on at the premises**
- **State the name of the applicant or club**
- **State the postal address of the premises or club premises**
- **Give the postal address and where applicable, the website address, of the local authority (Croydon Council if the premises or club is in the London Borough of Croydon area) where the register of applications is kept where people can view details of your application**
- **Give the date by which interested parties or responsible authorities may make representations to the council – as licensing authority (this is 28 days from the day after you gave your application to the Council)**
- **State that representations shall be made in writing**
- **State that it is an offence to knowingly or recklessly make a false statement in connection with an application and give details of the maximum fine for which a person is liable on summary conviction for the offence (Scale 5 on the Standard Scale - £5000).**