

Licensing Act 2003
Club Premises Certificate/Premises Licence
Notice at Premises

When you apply for a new premises licence/variation to a premises licence or club premises certificate you must display a notice(s) at/on the premises where it can be seen by members of the public etc. passing by.

The notice must be

- **Minimum A4 size or larger**
- **Pale blue in colour**
- **Printed legibly in black ink or typed in font size 16 or larger (this notice is in Arial font 16)**
- **Displayed prominently at/on the premises where it can be conveniently read from the exterior of the premises and if your premises covers more than 50 square metres, you have to put a copy of the notice every 50 metres along the perimeter of the premises abutting any highway**
- **Put up within a day of you giving your application to the council and it must stay up for a minimum of 28 consecutive days thereafter.**

Specimen notice attached

**APPLICATION FOR PREMISES LICENCE/CLUB
PREMISES CERTIFICATE /VARIATION TO PREMISES
LICENCE/CLUB PREMISES CERTIFICATE (Delete those
not applicable)**

UNDER THE LICENSING ACT 2003 *

Statement of the relevant licensable activities/relevant qualifying club activities which it is proposed will be carried on or from the premises:

Name of Applicant or Club:

Full postal address of premises or club:

Postal address of local authority where register of applications is kept for general viewing:

**London Borough of Croydon, Place Department,
Licensing Team,10th Floor, Zone B, Bernard Weatherill
House,8 Mint Walk,Croydon,CR0 1EA**

Application details can be viewed at Access Croydon Reception, Bernard Weatherill House, between 9 a.m. & 3.45 p.m., Monday to Friday (except bank holidays), or online via www.croydon.gov.uk

If you wish to make any representations in relation to this application, please do so in writing, within 28 days from the date of this notice, to:

**Place Department, Licensing Team,10th Floor, Zone B,
Bernard Weatherill House,8 Mint Walk,Croydon,CR0 1EA**

It is an offence to knowingly or recklessly make a false statement in connection with an application. The maximum fine on summary conviction for such an offence is £5000.

Date of this notice: