

APPLICATION FOR A PREMISES LICENCE TO BE GRANTED
UNDER THE LICENSING ACT 2003

If you wish to make any representations in relation to this application, please do so in writing before midnight on Saturday 29th August 2026 to the following address:

London Borough of Croydon
Licensing Team
Place
3rd Floor, Zone B
Bernard Weatherill House
8 Mint Walk
Croydon, CR0 1EA

Or By Email to: licensing@croydon.gov.uk

Please note - an applicant has the right to know the name and address of any person making representations, so they can assess from a fairness point of view, if the person is genuinely likely to be affected by the licensable activities if the application is granted as applied for. Therefore, you must supply your name and address when making any representations. Please contact the Licensing Team should you wish to discuss this at licensing@croydon.gov.uk

It is an offence to knowingly or recklessly make a false statement in connection with an application. The maximum fine on summary conviction for such an offence is unlimited.

New Premises Licence

Premises Details

Business/Premises Name *	Berlin Grill
Premises Address *	BERLIN 110 BRIGHTON ROAD PURLEY CR8 4DB
Telephone number at premises (if any)	
Non-domestic value of premises. *	£ 15250

Applicant Details

I/We apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Please state whether you are applying for a premises licence as:	a person other than an individual - as a limited company/limited liability partnership
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Applicant Details

If you are applying as a person described in one of the above please confirm: *	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
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Other Applicant (Non Individual)

Name *	Berlin Grill LTD
Registered Address *	110 brighton road
Address line 2	Purley
Address line 3	

Other Applicant (Non Individual)

Town/City *	London
County	
Postcode *	CR8 4DB
Registered Number (where applicable)	
Description of applicant (for example partnership, company, unincorporated association, etc) *	limited company
Telephone Number *	
Email *	

Operating Schedule

When do you want the premises licence to start? *	01/09/2026
If you wish the licence to be valid only for a limited period, when do you want it to end?	01/09/2031
Please give a general description of the premises. *	We are a takeaway shop that does not serve alcohol mainly; we sell kebabs, fish and chips, and burgers. We are applying for a late-night license for food collection and delivery.
If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.	

Operating Schedule

What licensable activities do you intend to carry on from the premises? * (Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment, late night refreshment or supply of alcohol (please read guidance note 2) *

☐	a) Plays
☐	b) Films
☐	c) Indoor Sporting Events

Operating Schedule

☐

d) Boxing or Wrestling

☐

e) Live Music

☐

f) Recorded Music

☐

g) Performances of Dance

☐

h) Anything of a similar description falling under Music or Dance

☒

i) Provision of Late Night Refreshment

☐

j) Supply of Alcohol

i) Provision of Late Night Refreshment Standard Times

Standard days and timings, where you intend to use the premises for late night refreshment.(please read guidance note 7) *
Please enter times in 24hr format (HH:MM)

Day *

Every Day

23:00

05:00

i) Provision of Late Night Refreshment

Will the provision of late night refreshment take place indoors or outdoors or both? (please read guidance note 3) *

Indoors

Please provide further details.(please read guidance note 4)

Serving food and soft drinks to customers for delivery and collection. No music will be played.

State any seasonal variations for the provision of late night refreshment.(please read guidance note 5)

no variation

Please state any non-standard timings, where you intend to use the premises for late night refreshment at different

i) Provision of Late Night Refreshment

times from the Standard days and times listed?(please read guidance note 6)

Adult Entertainment

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9). *

There will be no adult entertainment services or activities

Opening Hours Standard Times

Standard days and timings, where the premises are open to the public. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Every Day

11:00

23:00

Licensing Objectives

Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b, c, d and e) (please read guidance note 10)

The takeaway will be operated in a responsible manner to promote all four licensing objectives at all times. Management and staff are committed to maintaining a safe, lawful, and well-managed premises. All staff will be trained in their responsibilities under the Licensing Act 2003 and any licence conditions relevant to the premises. A responsible manager will be on duty during trading hours to oversee the operation of the business and ensure compliance with licensing requirements. Staff training records will be maintained and refreshed regularly. The premises will operate effective management procedures to minimise risks to customers, staff, and the local community. The premises will maintain good communication with the police, local authority, and other responsible authorities where necessary. Any complaints from local residents or neighbouring businesses will be recorded, investigated, and addressed promptly. The premises will be kept clean, well maintained, and operated in a way that minimises disturbance to nearby residents and businesses. All licence conditions and relevant legal requirements will be reviewed regularly to ensure ongoing compliance.

b) The prevention of crime and disorder *

The premises will take all reasonable steps to prevent crime and disorder by implementing the following measures: A

Licensing Objectives

	CCTV system will be installed and maintained, covering all public areas, entrances, and exits. Recordings will be retained for a minimum of 28 days and made available to the Metropolitan Police or authorised officers upon request. Sufficient trained staff will be on duty during trading hours to supervise the premises and respond to any incidents. All staff will receive training on preventing crime and disorder, dealing with challenging behaviour, and reporting incidents. Refresher training will be provided periodically. An incident log will be maintained to record any incidents of crime, disorder, or anti-social behaviour and will be made available for inspection by authorised officers upon request. The premises will operate a zero-tolerance policy towards violence, threatening behaviour, and anti-social behaviour. Any customers behaving in this manner will be asked to leave, and the police will be contacted where necessary. Management will work closely with the Metropolitan Police and the London Borough of Croydon Licensing Authority to address any issues that may arise. Customers will be encouraged to leave the premises quietly and respectfully to minimise any disturbance to neighbouring residents and businesses. The premises will be managed to ensure that queues and customer waiting areas are supervised to reduce the risk of disorder or nuisance outside the premises.
c) Public safety *	The premises will be operated in a manner that ensures the safety of customers, staff, and visitors. The following measures will be implemented to promote public safety: The premises will comply with all relevant fire safety and health and safety legislation. Fire detection and firefighting equipment will be installed, maintained, and serviced regularly, with clearly marked emergency exits kept free from obstruction at all times. Staff will receive training in fire safety, emergency procedures, first aid awareness, and the safe operation of equipment. The premises will be kept clean, well lit, and maintained in a safe condition, with regular inspections carried out to identify and address any hazards. Electrical and gas installations and catering equipment will be inspected and maintained by suitably qualified persons in accordance with legal requirements. A suitably stocked first aid kit will be kept on the premises and be readily available for use. Customer numbers within the premises will be managed to avoid overcrowding, particularly during busy periods. Floors, entrances, and exits will be kept free from slip and trip hazards, and any spillages will be cleaned promptly. Appropriate public liability insurance will be maintained, and risk assessments will be reviewed regularly to ensure the continued safety of staff and customers.
d) The prevention of public nuisance *	The premises will be managed to minimise any nuisance to local residents and neighbouring businesses. The following measures will be implemented to promote the prevention of public nuisance: Clear notices will be displayed asking customers to leave the premises quietly and to respect nearby residents and businesses. Staff will monitor customer behaviour, particularly during busy periods and at closing time, to discourage noise and anti-social behaviour. Queues outside the premises will be managed

Licensing Objectives

	to minimise obstruction, noise, and disturbance. Deliveries and collections will be managed efficiently to reduce vehicle congestion and unnecessary engine idling outside the premises. Waste will be stored securely and disposed of regularly. Refuse and recycling collections will take place at appropriate times to minimise disturbance. The area immediately outside the premises will be checked regularly and kept free from litter associated with the business. Any extraction and ventilation equipment will be properly installed, maintained, and operated to minimise cooking odours and noise. Doors and windows will be kept closed where practicable, except for access and egress, to reduce the escape of noise. Management will respond promptly to any complaints from local residents or the local authority and take appropriate action to resolve any issues.
e) The protection of children from harm *	The premises will take appropriate steps to protect children from harm and provide a safe environment for all customers. The following measures will be implemented: The premises will be well lit, clean, and maintained in a safe condition at all times. CCTV will be in operation to provide a safe environment for customers, staff, and visitors. All staff will receive appropriate training to recognise and respond to any safeguarding concerns involving children and young people. Any incidents involving children or young people will be recorded and, where appropriate, reported to the relevant authorities. Staff will remain vigilant and will take appropriate action if they believe a child or young person may be at risk. The premises will not permit anti-social behaviour or any activity that may place children or young people at risk. Management will cooperate with the Metropolitan Police and the London Borough of Croydon where necessary to help safeguard children and young people.

Declarations

Declaration Type *	Sole Applicant - Individual or Other
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Declarations

I have uploaded a copy of the plan of the premises. I have uploaded a copy of the consent form completed by the individual I wish to be designated premises supervisor, if applicable. I understand I must now advertise my application. I understand that if I do not comply with the above requirements my application will be rejected. Applicable to all individual applicants, including those in partnership which is not a limited liability partnership, but not companies or limited liability partnerships I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15)

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT 'IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION

Declarations

21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Signature/Declaration of applicant or applicant's solicitor or other duly authorised agent (see Guidance Note 11 & 12). If signing/applying on behalf of the applicant, please state your name and in what capacity you are authorised to sign/apply. When submitting an on-line application form the 'Declaration made' checkbox must be selected.



I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).



The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

Full Name *

Vahid Shahnama

Date *

01/08/2026

Capacity *

Applicant



Declaration made

Do you wish to provide alternative correspondence details? *

Yes

Alternative Correspondence

Please provide Contact Name and postal address for correspondence associated with this application.

Title

Mrs

First name

Azam

Surname

Razghi

Street address *

Address line 2

Address line 3

Town/City *

Alternative Correspondence

County	
Postcode *	
Telephone Number *	
Email *	

Email confirmation

On submission an email confirmation will be sent using the details below

Forename	Azam
Surname /Company Name	Razghi
Email *	
Telephone	