

**APPLICATION TO VARY A PREMISES LICENCE**  
**UNDER THE LICENSING ACT 2003**

**If you wish to make representations in relation to this application, please do so in writing by midnight on the 03.04.2026 to the following address:**

**London Borough of Croydon  
Street and Environmental Department, Licensing Team,  
3<sup>rd</sup> Floor, Zone B  
Bernard Weatherill House  
8 Mint Walk  
Croydon, CR0 1EA**

**Or by email to: [licensing@croydon.gov.uk](mailto:licensing@croydon.gov.uk)**

**It is an offence to knowingly or recklessly make a false statement in connection with an application. The maximum fine on summary conviction for such an offence is unlimited.**

Please note - an applicant has the right to know the name and address of any person making representations, so they can assess from a fairness point of view, if the person is genuinely likely to be affected by the licensable activities if the application is granted as applied for. Therefore, you must supply your name and address when making any representations. Please contact the Licensing Team should you wish to discuss this at [licensing@croydon.gov.uk](mailto:licensing@croydon.gov.uk)

E: [licensing@croydon.gov.uk](mailto:licensing@croydon.gov.uk)

## Vary a Premises Licence

### Review

Please review the details to below to ensure they are correct before proceeding. If the details shown are not correct, click previous to enter the correct licence number.

Current Licence number

24/02762/LIPREM

Current Premises address

56 - 56A Westow Hill Upper Norwood London SE19 1RX

### Premises Details

Premises Licence Number \*

24/02762/LIPREM

Business/Premises Name \*

56 Westow

Premises Address \*

56 - 56A Westow Hill Upper Norwood London SE19 1RX

Telephone Number at Premises (if any)

Non-domestic rateable value of premises. \*

£ 47000

### Variation

Do you want the proposed variation to take effect as soon as possible? \*

Yes

### Variation

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see Guidance Note 1)\*

Yes

Briefly describe the nature of the proposed variation. (Please see Guidance Note 2) \*

Extend the licensed area to include the rear external area currently shown on the premises plan, to allow its use as an external garden seating area ancillary to the restaurant. (replacing the original plan to reflect this change) Remove

## Variation

Annex 2 condition 6 which states: 'No person shall be allowed entry to the restaurant after 2300 hours on any day solely for the purpose of obtaining a drink.'. Change Annex 2 condition 5 to now read "No Children are to be allowed in the restaurant after 2100 hours on any day" .To also add additional conditions to the licence after liaising with Police & Trading Standards. See attached document.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number.

## Operating Schedule

Complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment, late night refreshment or supply of alcohol (please read guidance note 3) \*

- a) Plays
- b) Films
- c) Indoor Sporting Events
- d) Boxing or Wrestling
- e) Live Music
- f) Recorded Music
- g) Performances of Dance
- h) Anything of a similar description falling under Music or Dance
- i) Provision of Late Night Refreshment
- j) Supply of Alcohol
- No changes to licensable activities being requested

## Type of Variation - j) Supply of Alcohol

Please select the type of variation that applies to this activity.  
\*

Change an existing Activity

## j) Supply of Alcohol Standard Times

Standard days and timings, where you intend to use the premises for the supply of alcohol. (please read guidance note 8) \*  
Please enter times in 24hr format (HH:MM)

Day \*




## Adult Entertainment

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children. (please read guidance note 10)

NA

## Opening Hours Standard Times Changes

Do you wish to make changes to the standard days and timings that the premises is open to the public? \*

No

## Opening Hours

State any seasonal variations. (please read guidance note 6)

NA

Please state any Non-standard timings, where you intend the premises to be open to the public at different times from the Standard days and times listed? (please read guidance note 7)

NA

## Variation

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Annex 2 condition 6 which states: 'No person shall be allowed entry to the restaurant after 2300 hours on any day solely for the purpose of obtaining a drink.'

I agree to return the original premises licence or the relevant part of the original premises licence: \*

Yes

## Variation

Note: This application cannot be processed until the original licence is received or a statement as to why it cannot be returned has been accepted.

## Licensing Objectives

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General - all four licensing objectives (b, c, d and e) (please read guidance note 11)

The premises operates as a restaurant-led business with alcohol supplied to seated customers. The external garden area will be supervised by staff at all times when in use.

b) The prevention of crime and disorder

External CCTV to be installed

c) Public safety

The external garden area will be maintained in a safe condition and will remain under staff supervision when in use. Clear guidance to fire exits and fire fighting equipment will be installed

d) The prevention of public nuisance

The rear external garden seating area will only be used by customers between 09:00 and 22:00 hours daily. Last orders for the external garden area will be taken at 21:30 hours. The area will operate as a seated dining area ancillary to the restaurant. Signage in and around the garden requesting customers to respect the neighbours. The premises has previously operated the area responsibly without complaint.

e) The protection of children from harm

Challenge 25 policy and existing age verification measures will apply.

## Declarations

Declaration Type \*

Sole Applicant - Individual or Other

## Declarations

I have made or enclosed payment of the fee or. I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. I have sent copies of this application and the plan to responsible authorities and others where applicable. I understand I must now advertise my application. I understand I must now return the original premises licence, or relevant part of it or have provided an explanation why I will not be able to do this. I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT

Signature/Declaration of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (see Guidance Note 13). If signing/applying on behalf of the applicant, please state your name and in what capacity you are authorised to sign/apply. When submitting an on-line application form the 'Declaration made' checkbox must be selected.

## Declarations

Full Name \*

Liam Brown

Date \*

21/02/2026

Capacity \*

Applicant



Declaration made

Do you wish to provide alternative correspondence details? \*

Yes

## Alternative Correspondence Address

This is the address which we shall use to correspond with you about this application.

Please provide Contact Name (where not previously given) and postal address for correspondence associated with this application (See guidance note 15).

Title \*

Mr

First name \*

Liam

Surname \*

Brown

Street address \*

56 Westow Hill

Address line 2

Address line 3

Town/City \*

London

County

Postcode \*

SE19 1RX

Telephone Number \*

Email Address \*

## Email confirmation

On submission an email confirmation will be sent using the details below

Forename

Liam

Surname /Company Name

Brown

Email \*

Telephone

Additional voluntary conditions

**Police**

**Proposed additional conditions for 56- 56A Westow Hill, Upper Norwood, London, SE19 1RX**

1. A CCTV system must be installed at the premises covering the entrance, the external area and all internal areas. A head and shoulders image to identification standard must be captured of every person entering the premises. Images shall be kept for 31 days and supplied to the police or local authority on request.

2. The CCTV system will display, on screen and on any recording, the correct time and date that images were captured.

3. CCTV signage must be displayed, reminding customers that CCTV is in operation.

4. A member of staff trained in the use of the CCTV system must be available at the premises at all times that the premises is open to the public in order to show police images if required. A member of staff suitably trained to download CCTV footage must then be available within 48hrs. The downloaded footage is to be supplied in a useable digital format.

5. A comprehensive incident register must be maintained, at the premises. Details of incidents shall be added to the register within 24hrs of any incident. CCTV images of any incident will be recorded and kept at the premises along with a copy of the incident report and written reports from all members of staff involved

a. The following details must be recorded: -

b. Date of the incident

c. Time of the incident

d. Location of the incident

e. Persons concerned in the incident

f. Summary of incident

g. Identification of any Emergency Services Personnel attending where possible

6. Staff must be given training in relation to Licensing Act 2003, conflict management and the protection of children from harm. Refresher training shall be given every 6 months and records shall be kept at the premises and made available for inspection by the police or authorised official from the local authority.

7. The rear external garden seating area will only be used by customers between 0900 and 2200 hours daily. Last orders for external garden area will be taken at 2130 hours. The area will operate as a seating dining area ancillary to the restaurant. Signage will be displayed in and around the garden requesting customers to respect neighbours.

### **Trading Standards**

#### **Suggested additional conditions for 56- 56A Westow Hill, Upper Norwood, London, SE19 1RX**

1. The premises will operate a Challenge 25 age verification policy.
2. Signage promoting Challenge 25 will be prominently displayed in the premises.
3. Staff will be trained in relation to how to operate Challenge 25, how to check ID, the sale of alcohol and age-restricted products, how to use a till prompt if appropriate; and where and how to record refused sales of age-restricted products before commencing to sell alcohol. This training will be refreshed every 6 months.
4. Records will be kept of staff training; and these records will be produced to the Police and to Local Authority Officers on reasonable request.
5. The acceptable forms of proof of age will be those Government approved forms of identification with a photo of the customer and their date of birth. Passports, photo driving licences and PASS hologram identity cards will continue to be acceptable as proof of age.
6. A register of refused sales of alcohol will be kept and maintained on the premises. This register will be produced to the Police and to Local Authority Officers on reasonable request.