**Asylum Seeker Support Fund Round 4: April – September 2024**

Support for Asylum Seekers in Home Office Accommodation:
Signposting and Support Before and After the Discontinuation of Asylum Support.

The purpose of this funding is to:

1. provide support to individuals and families who have been placed in Croydon by the Home Office while their asylum claim is processed.
2. to provide information, advice and guidance to individuals and families who have received their asylum decision and are faced with making decisions on their next steps, including housing applications and preparing for employment.

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| **Organisation Details** |
| Organisation name |  |
| Organisation address |  |
| What does your organisation do? (Please do not exceed max 100 words) |  |
| When was your organisation established? |  |
| What is the structure of your organisation? E.g. Registered charity/ formally constituted group/ un-constituted/ informal group |  |
| Please state the number of full time staff, part time staff and volunteers. |  |
| **Contact Details** |
| Contact name |  |
| Job title |  |
| Contact telephone number |  |
| Contact email address |  |
| Contact address (if different to above) |  |
| **Project Information** |
| Project name |  |
| Project start date |  |
| Project end date |  |
| Which locations will your project activities take place?Please include postcodes of all locations used.  |  |
| What times and days of the week will the project be running?  |  |
| How frequently will you be delivering this project?Please bolden the appropriate answer.  | Daily/ Weekly/ Bi-Weekly/ Monthly |
| Please describe your project and the model of delivery.Please do not exceed max 100 words.  |  |
| What is your organisation’s experience in this type of work, in particular signposting and support for the asylum-seeking community. Please do not exceed 100 words. |  |
| Describe the need for your project and how it will make a positive impact.Please do not exceed 250 words. |  |
| **Project Funding** |
| Amount requested from the Asylum Seeker Support Fund: |  |
| What is the total project cost?Please note that the grant must not exceed £15,000. |  |
| Provide a brief project budget outlining all project income and expenditure and how you expect to spend the requested amount. Alternatively, attach as a separate spreadsheet. If the project exceeds cost of the grant, could you please stipulate what parts of the project the grant will go towards funding**.**  | Project Income | Expenditure Items |
| Do you have any Match Funding secured? If yes, please tell us how much and from where? |  |
| Please explain why you are unable to fund this project fully from existing grant monies, reserves, etc. Please do not exceed max 200 words. |  |
| Please describe how you will record information that can be shared with the LA monthly. |  |

All completed pro-forma should be emailed to displacedpeoplesupport@croydon.gov.uk by midnight on 24 March 2024.

**FAQs**

1. **Who can apply?** This fund is targeted atorganisations able to provide support to individuals and families who have been placed in Croydon by the Home Office while their asylum claim is processed and /or to provide information, advice and guidance to individuals and families who have received their asylum decision and are faced with making decisions on their next steps, including housing applications and preparing for employment. Registered charities, formally constituted groups, un-constituted and/or informal groups can apply for up to £15k.
2. **What will you pay for?** The fund can be used to pay for activities associated with direct signposting and immediate support including but not limited to, staff and volunteer time and expenses, resources, travel costs for attendance at appointments or activities. It can also be used to provide essential management and safeguarding oversight of projects but cannot be used to pay mortgage arrears or funding of premises.
3. **How do you assess our application**? Applications are assessed by Council officers and recommendations are made to the Cabinet Member for Safety and Communities to make the decisions.
4. **If you accept our Pro-forma what is the next stage?** You may be asked to provide additional information or answer any questions council officers may have.
5. **Do you need any documentation from us?** At this stage the only information required is the project budget if you wish to attach it separately. Successful groups may be asked to provide further information where applicable before the grant is paid.
6. **Is there any help available with the full application?** We cannot help you write your application but will be willing to answer any queries or questions you may have.

The following organisations may be able to provide guidance on how to write the application. They can also help you if you have an idea for a service but have not yet set up a group to deliver it.

• Asian Resource Centre Croydon [www.arccltd.com](http://www.arccltd.com)

• Croydon BME Forum [www.bmeforum.org](http://www.bmeforum.org)

• Croydon Voluntary Action [www.cvalive.org.uk](http://www.cvalive.org.uk)

• Croydon Neighbourhood Care Association [www.cnca.org.uk](http://www.cnca.org.uk)