

Croydon Council Allotments Information Pack

Allotment Service, Active Lifestyles

October 2019



Delivering for Croydon

CROYDON
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Croydon Council Allotments

Allotment gardening provides a wide range of benefits to communities and the environment. It is also a considerable source of joy for gardeners and can provide you with an abundance of fresh produce and exercise.

A full allotment plot is approximately 250 square metres and is considered to be able to feed a family of four all year round. However, a half plot (125 square metres) is recommended as a good starting point for people new to allotment gardening.

Allotment gardening is popular and there is a high demand for growing space so expect to wait for a plot to become available. The length of time you wait depends on the time of year, size of site, plot size you request and popularity of each site.

Waiting times currently range from 10 weeks to 2 years. We are unable to inform applicants of how long they can expect to remain on a waiting list before they are offered a plot. Allotments usually become available because of a tenant giving up a plot or if a tenancy has been terminated due to a tenant breaking the rules. As a result, it is not possible to accurately predict when plots may become vacant.

1. Croydon Allotment Sites

There are 17 allotment sites in Croydon; their management is a mix of 11 independently run allotment societies and associations and 6 sites directly let by Croydon Council.

2. Croydon Allotment Services direct Sites

The council rents out allotments in the following locations:

- **Hartley Down** - Stoats Nest Road, Purley.
- **Pampisford Road** - Pampisford Road, South Croydon.
- **Mickleham Way Mickleham Way**, New Addington.
- **Midday Sun** - St Andrews Road, Coulsdon.
- **Orchard Avenue** - Orchard Avenue, Shirley.
- **Sanderstead** - Purley Oaks Road, Sanderstead

3. Croydon Council Allotment Plot Rent Fees

The current rent fees:

• Full Plot	250 M2	£ 87.75
• Half Plot	125 M2	£ 43.87
• Quarter plots	62.5 M2	£ 21.93

4. Concessionary Rates

Croydon Allotment Service offer **50%** discount* to the following:

- Plot holders in receipt of a state pension.
- Plot holders in receipt of employment benefit.
- Plot holders that are registered disabled.
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4.1 Concessionary Rates Conditions

- A 50% concessionary tariff can only be applied to one full sized (or multiple smaller plots to the equivalent of one full sized) allotment plot per household. Full price will be charged on additional plots.
- Plot holders must provide evidence that they meet the concessionary criteria and apply before the 1 of October each year.
- Concessions will not be applied to quarter plots.
- Concessions are not transferable.

4.2 Concessionary Rates for Current ploholders

Croydon Allotment Service will continue to offer 50%* discount to those over 60 years of age, not in receipt of state pension that are currently in receipt of concessionary tariff. They must have an existing, signed lease agreement before 1st October 2019.

From 1 October 2020, changes to concessionary rates in 4.1 above will apply to all plot holders

5 How to become a ploholder

You need to live within the administrative boundary of the London Borough of Croydon and be a minimum of 18 years of age. Proof will be required for all new tenancies.

To apply for a plot, please complete the application form at the end of this document. Applications can also be made online on our website.

Our Allotments management follows equalities policy. Plots are rented out on a first come first served basis, without preferential treatment to eligible applicants. If you have enquiries about accessibility or other equalities issues, please contact allotments@croydon.gov.uk.

The Independent Allotment Societies manage their own applications and waiting lists. To apply for a plot with an Independent Allotment Society please contact them directly. For further information please visit our Independent allotment societies section in our website.

6 Waiting lists

You can join the waiting list for any of Croydon Council managed site or sites. Please consider the travel time required between the allotment site and your home when selecting your sites.

From 1 October 2019 offers will be limited to a maximum of one full plot (or smaller plots equalling one full lot) per household. This includes plots on multiple Council sites.

We will contact you when you are top of a list and a plot becomes available. result, it is not possible to accurately predict how many plots may become vacant during any given period.

6.1 **Information for applicants after joining a waiting list:**

It is the responsibility of the applicant to keep Croydon Council informed of up to date contact details.

Please note you are at risk of losing your place on the waiting list if

- You cannot be contacted due to incorrect or out of date contact details being provided.
- You do not respond to invitations to view plots.
- You view and reject two offers of plots.
- You are sent a tenancy agreement for an allotment plot and do not return a signed copy of this within 14 days of the date on the agreement. This will be considered as a refusal of the offer and the plot will be offered to the next person on the waiting list.

If a change of circumstances prevents you from accepting a plot when offered, please discuss this with the allotment society and write to allotments@croydon.gov.uk

You can apply to return to the waiting list if you choose to do so.

7. **Allotment Rules:**

Allotments rules are content in the following documents:

- Lease Agreement
- Allotment Rules
- Bonfire Rules
- Rules for keeping Livestock
- Rules for keeping bees
- Rules for temporary Structures
- Allotments privacy policy

These rules form part of the terms and conditions for renting a Croydon Council Allotment. Information will be included with your lease agreement at the start of your tenancy. They can be found online on <https://www.croydon.gov.uk/leisure/parksandopenspaces/allotments>

For further information contact allotments@croydon.gov.uk

Allotments Application Form for concil sites

Date

Primary contact details

Title

Date of Birth

Name

Telephone Number

Email Address

Full Adress and Post Code

Sites applied for

- Hartley Downs ☐
- Mickleham Way ☐
- Orchard Avenue ☐

- Midday Sun ☐
- Sanderstead Allotments ☐
- Pampisford Road ☐

If you have a preferred site please write it here

Which type of plot are you interested in? Standard allotment ☐ Beekeeping ☐

The information you have provided will be recorded for the purposes of adding you to our Allotments waiting list. Whilst we will attempt to allocate you an allotment as soon as possible this process may take some time dependent on availability. We will contact you annually to check if you still wish for your contact information to be listed on our waiting list. Please see our Privacy Statement for further information on how we will process your personal data.

At [Croydon Allotments Privacy Statement.pdf](#)

To receive a copy by post please write to the address below.

I have read and agreed to the privacy statement ☐

Plot Holder signature

Please return your completed application form to:

Croydon Council - Allotments Services
Bernard Weatherill House, Floor 6 zone A
8 Mint Walk, Croydon
CR0 1EA
Or email to: allotments@croydon.gov.uk.