

## CHILDREN OF STAFF

### SUPPLEMENTARY INFORMATION FORM

Please carefully read the Academy's Admission Policy, which is published on the Academy's website and available in hard copy form from the Academy's main office, before completing this form.

**The employed parent must complete Part A of this form, and then give it to their HR Manager to complete, sign and date Part B. The completed form must be submitted by the application deadline.**

#### PART A - TO BE COMPLETED BY THE CHILD'S PARENT

<b>Child's full legal name:</b>	
<b>Child's date of birth:</b>	
<b>Child's home address:</b> (as defined in the Admission Policy)	
<b>Employed parent's full legal name:</b>	
<b>Parent's address:</b> (if different to above)	

**PART B - TO BE COMPLETED BY THE EMPLOYED PARENT'S HR MANAGER**

**Does the candidate meet the criteria for inclusion in the oversubscription category for a child of a staff member?**

(Please refer to the Admission Policy for the definition of 'children of a staff members' and other requirements before answering)

Yes

No

**Signed:**

**Full name:**

**Position Held:**

**Dated:**

**I certify that the information that is provided in this form is true and accurate, to the best of my knowledge and belief:**

**Signed:**

**Full Name:**

**Position Held:**

**Dated:**

**Please note, this form is not an application for admission. A separate application for admission must be made in the usual way.**