

# **PROCUREMENT EQUALITY IMPACT ASSESSMENT – DOES IT AFFECT YOU?**

Croydon Council are undertaking an EQUALITY IMPACT ASSESSMENT (EQIA) on its Procurement and Tendering function from January – March 2008. The EQIA systematically examines policy and practice to ensure promotion of equality of opportunity. A report of findings and recommendations will be available in April 2008.

If you are a contractor, supplier, service user, business or third sector organisation and maybe affected by the procurement and tendering function, please contact Ms Khadijah Rafiq [Khadijah.rafiq@croydon.gov.uk](mailto:Khadijah.rafiq@croydon.gov.uk) if you have not already been contacted about the EQIA, or if you would like to know more about the process.

## **THE EQIA WILL:**

- Review the impact of the council's current commissioning framework, procurement policies and processes on existing and potential service users, employees, businesses and suppliers. This will ensure that equality is explicit and integrated sufficiently to allow effective mainstreaming within procurement and tendering services.
- Take an inclusive approach toward consultation in order to reflect the scale and range of Croydon's service users, businesses, networks, suppliers and contractors.

## **CONSULTATION:**

As part of the EQIA process the council will formally consult with key internal and external stakeholders to obtain the views of those of whom procurement may affect and enable those who may be adversely affected to participate in the process of any policy development.

## **Key stakeholders for consultation will include:**

- The Finance Corporate Procurement Board & Corporate Management Team
- Departmental equality leads & Departmental procurement leads
- Staff networks & The Trade Union Side
- Croydon Business Enterprise
- School Governing bodies
- External partners: businesses; contractors; suppliers; business network organisation and; third sector organisations.

**This web page will be updated throughout the Equalities Impact Assessment process.**