

Rating of Charities
 Claim for Discretionary Relief from
BUSINESS RATES under Section 47 of the
LOCAL GOVERNMENT FINANCE ACT 1988

I hereby give notice to Croydon Council that the property named and described below falls within the provisions of Section 47 and Section 48 of the Local Government Finance Act 1988 and I request that it be dealt with accordingly by the Council.

Charities Should Complete Sections 1, 2, 3 and 6. Other Organisations, Please **ACCOUNT NO.** «account_ref»
Complete All Sections.

1. Name and Address of charity/org'n claiming relief under _____
 Section 47 & 48 of the Local Government Finance _____
 Act of 1988 _____

2. Further particulars of the Organisation
 (a) Is it registered as a charity under the Charities Act 1960, with the Charity Commissioners? (Tick Box) Yes No
 If YES please supply certified extract from Register

(b) If exempt or excepted from registration, please state reasons. _____

(c) Is it recognised as a charity for Income Tax purposes? (Tick Box) Yes No
 If YES please quote Reference Number _____

(d) Is it established or conducted for profit? (Tick Box) Yes No

(e) What are the main objectives of the organisation? _____

(f) What local or national organisations are you affiliated to? _____

(g) Names of Trustees _____

3. Particulars of Property

(a) Description of Property _____

(b) Situation of Property «property_line1» «property_line2» «property_postcode»

(c) Purpose(s) for which used and by whom _____

(d) If used for any purposes other than those of the organisation, please give details _____

(e) Name and Address of owner _____

Continued Overleaf

4. Facilities

(a) What facilities are available at the property? _____

(b) What training or education, if any, is available to members at the property? _____

(c) Were facilities provided or maintained by outside help? If so, from whom, e.g. L.A. grant _____

(d) Is it established or conducted for profit? (Tick Box) Yes No

(e) Are facilities available for use by non-members? Yes No

5. Membership

(a) What is the annual membership fee? _____

(b) Is membership restricted by the votes of existing members? Yes No

(c) What other restrictions exist on membership? _____

(d) Is membership encouraged from certain groups of people and if so, whom? _____

(e) From what geographical area is membership generally drawn? _____

6. Name and Address of Secretary or Correspondent _____

I CERTIFY THAT the foregoing statements are correct to the best of my knowledge and belief and that I am authorised by the Organisation referred to in item 1 overleaf to make this claim on their behalf.

Signature: _____

Capacity in which signed: _____

Address: _____

Telephone: _____

Data Protection Act 1998: The information on this form will be used to help the Council decide on liability for Business Rates. The information will only be used in connection with the billing, collection and recovery of local taxes and revenues, including the calculation of any relief. The data may be provided to other local authorities for local taxation purposes only and also to the Council's auditors.

This authority is under a duty to protect the public funds it administers and to this end may use this information you have provided on this form within this authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for these purposes.

When completed, this form should be returned to
Business Rates, Finance Dept., Fell Road, Croydon, CR9 1BQ

N.B. Non registered charities and other organisations should include a copy of their last financial year's audited accounts.